

Policy and Scrutiny

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Adults Scrutiny Committee
Date:	25 May 2016
Subject:	Adults Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

Actions Required:

- (1) To consider and comment on the work programme as set out in Appendix A to this report.
- (2) To advise the Health Scrutiny Committee for Lincolnshire that the Adults Scrutiny Committee will continue to monitor delayed transfers of care as part of its quarterly performance monitoring reports.

1. Background

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme. Appendix B sets out a 'tracker' of previous items considered by the Committee since June 2013.

Also attached at Appendix C is a table of the key decisions contained in the Executive's forward plan, which relate to the remit of this Committee.

Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

2. Conclusion

The Adults Scrutiny Committee is requested to consider and comment on the Work Programme.

3. Health Scrutiny Committee – Delayed Transfers of Care

On 20 April 2016, the Health Scrutiny Committee considered a paper on Urgent Care. The paper covered topics such as local performance against the four hour target for Accident and Emergency. The paper also referred to delayed transfers of care. The Health Scrutiny Committee considered the information and will continue to scrutinise the performance of the local NHS in relation to urgent care. The Health Scrutiny Committee agreed to refer the report to the Chairman of the Adults Scrutiny Committee.

The Committee will recall that the Health Scrutiny Committee had previously requested the Adults Scrutiny Committee, because of this Committee's lead role scrutinising the Better Care Fund, where delayed transfers of care form a significant element, to consider delayed transfers of care in detail. In view of this, the Adults Scrutiny is requested to advise the Health Scrutiny Committee that it will continue to receive quarterly performance reports on delayed transfers of care as part of its monitoring of the Better Care Fund.

4. Consultation

a) Policy Proofing Actions Required

This report does not require policy proofing.

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	Adults Scrutiny Committee Work Programme
Appendix B	Adults Scrutiny Committee Tracker
Appendix C	Forward Plan of Key Decisions relating to Adults Scrutiny Committee

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Evans, who can be contacted on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

ADULTS SCRUTINY COMMITTEE

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

25 May 2016 – 10.00 am		
Item	Contributor	Purpose
Lincolnshire Assessment and Reablement Service	Matt Jackson, Regional Director, East and South East England, Allied Healthcare	Status Report
Personal Budgets – Processes and Context	Emma Scarth, County Manager, Performance, Quality and Development Jane Mason, County Manager, Carers	Status Report
Adult Care – Quarter 4 and Full Year - Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meetings – 6 January and 6 April 2016	Catherine Wilman, Democratic Services Officer.	Update Report

29 June 2016 – 10.00 am		
Item	Contributor	Purpose
Adult Care Workforce Development	Melanie Weatherley, Chairman of the Lincolnshire Care Association	Status Report
Adult Care Financial Outturn 2015-16	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Contract Management	Alina Hackney, Senior Strategic Commercial and Procurement Manager – People Services, Commercial Team.	Status Report
Wellbeing Service	Tony McGinty, Consultant in Public Health	Update Report

7 Sept 2016 – 10.00 am		
Item	Contributor	Purpose
Day Centre Visits	Various Committee Members	Status Report
Adult Care ICT Support	Judith Hetherington Smith, Chief Information and Commissioning Officer	Update Report
Adult Care – Quarter 1 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 1 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 6 July 2016	Catherine Wilman, Democratic Services Officer.	Update Report

19 Oct 2016 – 10.00 am		
Item	Contributor	Purpose
Service Developments for Carers	Jane Mason, County Manager, Carers Representative from the New Provider.	Update Report

30 Nov 2016 – 10.00 am		
Item	Contributor	Purpose
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Sensory Impairment Service – Provider Perspective	Representatives from: <ul style="list-style-type: none"> • Action on Hearing Loss • Lincoln and Lindsey Blind Society • South Lincolnshire Blind Society 	Status Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer.	Update Report

Adults Scrutiny Committee - Work Programme Tracker

Item	2013		2014					2015					2016													
	12 June	24 July	27 Sept	30 Oct	27 Nov	24 Jan	26 Feb	9 Apr	2 May	4 June	30 Jul	1 Oct	26 Nov	23 Jan	25 Feb	1 Apr	27 May	8 July	9 Sept	28 Oct	9 Dec	22 Jan	24 Feb	6 Apr	25 May	
Adult Care – General Strategic Items			✓						✓																	
Adult Care Local Account																					✓					
Adult Care Market Position Statement																				✓						
Adult Care Seasonal Resilience																									✓	
Advocacy Re-commissioning				✓																						
Autism Items		✓													✓											
Better Care Fund Items														✓	✓					✓				✓		
Care Bill / Care Act 2014 Items						✓				✓						✓				✓						
Care Quality Commission Items							✓	✓											✓						✓	
Carers Strategy and Related Items			✓							✓			✓													
Case Management Partnership Programme										✓																
Community Support / Home Care															✓						✓					
Contributions Policy – Non-Residential Care																	✓			✓						
Day Services Items							✓					✓											✓			
Deferred Payment Agreements																		✓								
Dementia Related Items						✓																				
Extra Care Housing										✓						✓										
Healthwatch Items									✓														✓			
Hospital Discharge Arrangements	✓																									
Independent Living Team					✓																					
Integrated Community Equipment Services			✓									✓														
Learning Disability Items									✓																	
Lincolnshire Assessment and Reablement					✓																✓					✓
Mental Health Items													✓	✓												
My Choice My Care Website				✓																						
Neighbourhood Teams																		✓								
Personalisation			✓							✓																✓
Procedures Manual									✓																	
Quality Assurance Items			✓			✓																				
Residential Care Items												✓		✓												
Safeguarding Adults						✓														✓			✓			
Seasonal Resilience																									✓	
Sensory Impairment Service Items																				✓						
Staff Absence Management				✓																						
Wellbeing Service & Related Items		✓					✓		✓							✓				✓						
RECURRING STANDARD ITEMS																										
Adult Social Care Outcomes Framework	✓											✓														
Budget Items	✓	✓		✓		✓				✓				✓							✓		✓			
Quarterly Performance	✓		✓		✓	✓		✓		✓	✓	✓	✓		✓				✓	✓	✓	✓	✓		✓	✓
Safeguarding Sub Group Minutes	✓		✓		✓	✓						✓	✓		✓					✓						✓

LIST OF PLANNED EXECUTIVE KEY DECISIONS RELEVANT TO THE ADULTS SCRUTINY COMMITTEE

MATTER FOR DECISION	REPORT TYPE	DECISION MAKER	PEOPLE/ GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	DIVISIONS AFFECTED
<p>There are currently no items listed in the Executive's forward plan of decision making which relate to the remit of this Committee.</p>					